## CONSULADO GENERAL DE ESPAÑA EN MOSCU

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**COMPULSORY DOCUMENTS FOR STUDIES VISA (LESS THAN 90 DAYS)** 1 fulfilled and signed visa application with 2 fresh color photographs, front view, uncovered face, over white background. 1 2 Travel passport, whose validity must exceed in at least 3 months visa's expiry date 3 Other valid or expired travel passports (copy of all the pages and original) 4 Copy of all the pages of the domestic passport. 5 Copy of all the pages of the travel passport. Medical insurance valid for the whole period of the intended stay in Schengen territory, covering all medical expenses for a 6 minimum of 30.000€. Signed Medical Declaration Form in which the applicant commits himself to hire a travel insurance whenever uses the visa 7 subsequently to the first travel. In case of minors traveling without their parents or legal tutors, copy of an authorization before notary by both of them must 8 be submitted. For minors traveling with just one of them, such authorization must be signed only by the other parent. Address in Spain (hotel reservation, rental agreement of house / apartment, etc). 9 Power of attorney and copy of the representative's domestic passport. 10 Reservation of roundtrip plane ticket 11 Money availability: a) Scholarship holders: they must indicate and justify with documents, the amount of the scholarship and any kind of 12 economic support. b) OTHER CASES: must be indicated and justified with documents the economic means that are going to be facilitated to the student by their own family or if the student has his own economic means and the amount. From the Studies Centre: a) Letter of admission in a public or private institution, officially recognized, to study or to extend studies or to realize NON PAID works of investigation or formation, in which must be indicated, when it proceeds, the number of code assigned to the above mentioned center in the National Record of universities, centers and educations or in the state Record of not university teaching institutions, both dependent on the Ministry de Industry, Tourism and Commerce or on the Ministry of Education and Science. 13 b) Contain of the plan of studies, education o investigation to be realized. c) Prove of payment or reservation of the course or studies to be realized. In case of minors, in the receipt should be indicated all personal information of the person that has paid the school fee. In case of non-Russian citizens applying for visa, they must have residence permit in the Russian Federation (minimum one year) (this is not applicable to citizens from Armenia, Belarus, Georgia, Turkmenistan and Uzbekistan).

This Consulate General informs that according to the Royal Decree 2393/2004 of December 30th:

- 1. It has the right to require any other additional documents it may deem as appropriate (Art. 28.4)
- The application must be delivered personally by the applicant or through a legal representative (fourth additional clause, points 2-3).
- 3. Visa application should be resolved within 3 months (eighth additional clause).
- 4. Issued visas must be collected within 1 month. Otherwise, the Consulate will consider that the applicant has renounced to the visa and will proceed to file the application.

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